

COMPETITIVE EXAMINATIONS/ CAREER COUNSELLING ACTIVITIES / COMPETENCY DEVELOPMENT TRAINING

| EVENT | COMPETENCY DEVELOPMENT TRAINING | |
|-------------------------|---|--|
| TITLE OF THE PROGRAMME | English Communication Training | |
| DATE | 02.03.2.24 to 13.04.2024 | |
| NUMBER OF BENEFICIARIES | 47 Students | |
| ODIECTIVE | To improve the communication skills | |
| OBJECTIVE | To improve the English proficiency skills | |
| NAME OF DECOUDCE DEDCON | Mr. Vignesh Aithal, Assistant Professor, Dept. of English SDM PG Centre | |
| NAME OF RESOURCE PERSON | Mr. Shabdik Varma, International Chess Player and trainer | |

SDM-Rotary Career Guidance & Placement (HRD) Centre Organized **English Communication Training** interested students from 02nd March to 13th September 2023 in Edu-sat AV Room. **Mr. Vignesh Aithal,** Assistant Professor, Dept. of English SDM PG Centre and **Mr. Shabdik Varma**, International Chess Player and trainer ware the resource person and 47 students have taken the benefit of the Programme







Syllabus for the English Communication Training Coaching Classes 25 Hours

| | Syllabus | Hours |
|----|---|----------|
| 1 | Basic Concept of 'Individual Development' and 'Human Resource | 2 Hours |
| | Development' | |
| 2 | Self-Discovery – Identifying One's Strengths and Weakness | 1 Hour |
| 3 | Building Self – Esteem | 1 Hour |
| 4 | Competition – Cooperation – Coordination | 1 Hour |
| 5 | Communication - Verbal and Non – Verbal | 1 Hour |
| 6 | One – way and Two – way Communication | 1 Hour |
| 7 | Passing Information – Reporting Events, | 2 Hour |
| 8 | Describing Pictures, Narrating Incidents, Giving Instructions | 2 Hour |
| 9 | Communication Skills – 3/5 Cs of Communication | 1 Hour |
| 10 | Written Communication – Official / Personal writing skills | 1 Hour |
| 11 | Modern Means of Communication: Language, Etiquettes | 1 Hour |
| 12 | Letter Writing | 1 Hour |
| 13 | Email Writing | 1 Hour |
| 14 | Resume Writing | 2 Hours |
| 15 | How to attend an interview / online interview? | 2 Hours |
| 16 | How to face B.P.O. telephone interview? | 2 Hour |
| 17 | Group Discussion | 2 Hour |
| 18 | Public Speaking | 1 Hour |
| | Total Hours | 25 Hours |

Time Table

| | Date | Day | Duration | Resource person |
|---|------------|----------|----------|---|
| 1 | 02.03.2024 | Saturday | 4 hours | Mr. Shabdik Varma, International Chess Player |
| | | | | and communication trainer |
| 2 | 03.02.2024 | Sunday | 4 hours | Mr. Vignesh Aithal, Assistant Professor, Dept. of |
| | | | | English SDM PG Centre |
| 3 | 09.03.2024 | Saturday | 4 hours | Mr. Shabdik Varma, International Chess Player |
| | | | | and communication trainer |
| 4 | 10.03.2024 | Sunday | 4 hours | Mr. Vignesh Aithal, Assistant Professor, Dept. of |
| | | | | English SDM PG Centre |
| 5 | 23.03.2024 | Saturday | 5 hours | Mr. Shabdik Varma, International Chess Player |
| | | | | and communication trainer |
| 6 | 13.04.2024 | Saturday | 4 hours | Mr. Vignesh Aithal, Assistant Professor, Dept. of |
| | | | | English SDM PG Centre |





LIST OF STUDENTS

| Sl.NO | NAME OF THE STUDENT | Roll No | Class |
|-------|----------------------|---------|-----------|
| 1 | SIMRAN | 210008 | III BA |
| 2 | POOJITHA K | 210010 | III BA |
| 3 | SUCHITA | 210033 | III BA |
| 4 | SHREELAKSHMI | 210036 | III BA |
| 5 | ROSNI LAMARE | 210038 | III BA |
| 6 | NITHYA B B | 210087 | III BA |
| 7 | CHANDANA G T | 210096 | III BA |
| 8 | AMEENAPPA | 210102 | III BA |
| 9 | THAYYUB MOHAMMED | 210125 | III BA |
| 10 | ASHWITHA | 210147 | III BA |
| 11 | ARCHANA S | 210148 | III BA |
| 12 | VARSHA J | 210276 | III BSC |
| 13 | NAVANEETH S | 210435 | III BSC |
| 14 | BHOOMIKA K K | 210520 | B.COM-III |
| 15 | CHAITHRA | 210524 | B.COM-III |
| 16 | DEEPASHREE | 210530 | B.COM-III |
| 17 | DEEPASHREE O. K | 210531 | B.COM-III |
| 18 | DEEPIKA MV | 210533 | B.COM-III |
| 19 | HITHAISHI H.K | 210550 | B.COM-III |
| 20 | MADHURA | 210570 | B.COM-III |
| 21 | P R JNANA | 210585 | B.COM-III |
| 22 | RESHMA N | 210618 | B.COM-III |
| 23 | SHRAVAN S | 210639 | B.COM-III |
| 24 | SUMUKHA | 210660 | B.COM-III |
| 25 | VACHAN | 210666 | B.COM-III |
| 26 | VANDAN | 210668 | B.COM-III |
| 27 | VINITHA PRIYA KUMARI | 210672 | B.COM-III |
| 28 | PRARTHANA | 210687 | B.COM-III |
| 29 | PRAVEENA K B | 210748 | B.COM-III |
| 30 | RAKSHITHA MP | 210754 | B.COM-III |



| SDM-Rotary Career Guidance & Flacement (IRD) Centre | | | | | |
|---|----------------------|--------|-----------|--|--|
| 31 | SANIKA B M | 210761 | B.COM-III | | |
| 32 | SHRINIDHI | 210773 | B.COM-III | | |
| 33 | YASHWANTH B S | 210784 | B.COM-III | | |
| 34 | FATHIMATH SAMEEMA | 210817 | B.COM-III | | |
| 35 | PUNARVI H. B | 210844 | B.COM-III | | |
| 36 | RIYA SIMONA PINTO | 210848 | B.COM-III | | |
| 37 | SHARFUDDEEN S H | 210853 | B.COM-III | | |
| 38 | KARTHIK KRISHNA M | 210873 | B.COM-III | | |
| 39 | SHIVANI PAI | 210878 | B.COM-III | | |
| 40 | VAMSHI | 210879 | B.COM-III | | |
| 41 | KEDAR GOVARDHAN BHAT | 210928 | B.COM-III | | |
| 42 | BHOOMIKA KR | 211006 | BBA-III | | |
| 43 | HAMSA J | 211015 | BBA-III | | |
| 44 | SHARADHI | 211052 | BBA-III | | |
| 45 | VIDWAN K P | 211065 | BBA-III | | |
| 46 | KRITHIKA AS | 211072 | BBA-III | | |
| 47 | THIRTHALATHA | 211078 | BBA-III | | |

English Communication Training sessions



